

- 11/11/2021

Government Medical College, Srinagar

Subject:
Reference:

Summer Vacations for the year 2021 in Government Medical College Srinagar.
1. Government Order No. 512-HME of 1992 Dated. 25-09-1992.
2. Government Order No. 423-HME of 2012 Dated. 28-06-2012.

CIRCULAR

All the Heads of Departments of various Disciplines of Govt. Medical College Srinagar are requested to furnish the Summer Vacations Roster for the year 2021 of regular Faculty Members for both the halves as under and submit the same to this office within a period of (02) days positively from the date of issue of this circular, so that the Roster is completed and issued well in time. However, while preparing the Roster, the following guidelines are reiterated for being kept in view:-

First Half Vacations w.e.f. 16-07-2021 to 29-07-2021.

Second Half Vacations w.e.f. 01-08-2021 to 14-08-2021.

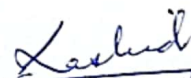
(30th and 31st July 2021 will be the common working days for all the Faculty members and no kind leave whatsoever for these days will be entertained.)

Some important instructions/guidelines

- 1) As far as possible equal number of faculty staff in each Department will remain present during both the halves of the vacations, so that the work will be carried on smoothly.
- 2) Faculty Members on duty during any of the above halves of Summer Vacations shall not be entitled to attend Conference/Workshops/Seminars etc. unless otherwise the same is unavoidable and the alternative arrangements therefore are ensured by the concerned HOD.
- 3) No Faculty Members shall be allowed to avail of the Vacations in excess in any case.
- 4) All the Faculty Members availing of any of the halves of Vacations shall join thereafter and no kind of leave whatsoever can be allowed.
- 5) All the Faculty Members availing of any of the halves of Vacations will record and communicate to the College in their departure reports their mailing address/telephone numbers.
- 6) Next Senior Faculty Member available in the Department will provide cover during the absence/Vacations of HOD, as the case may be and the Senior Faculty Member will act as I/C Head of the Department. If the Faculty Members of any Department have not availed the previous winter vacations due to any reasons credit shall be given in their Earned Leave account as per rules.

Note:-

- In case Vacation Roster of any Department is not received by this Office in time, last year's vacations roster will be considered for the Summer Vacations of 2021.
- All the Heads of the Departments will ensure that teaching programme as well as patient care will not suffer during the period of summer vacations-2021.
- **The Lecturers who joined from January, 2021 onwards either on regular or on Academic Arrangement basis will remain present during both the halves of Summer Vacation 2021.**


Principal/Dean 9/7/2021

Dated: 09/07-2021

No: GS-MC/Summer-Vac/21/1409-35

Copy to the:-

- 1-23) All HODs of Government Medical College Srinagar for information and necessary action.
- 24) Sr. Private Secretary to PMC for information.
- 25) Website I/C with directions that the notice as above may be uploaded on the official website of the College.