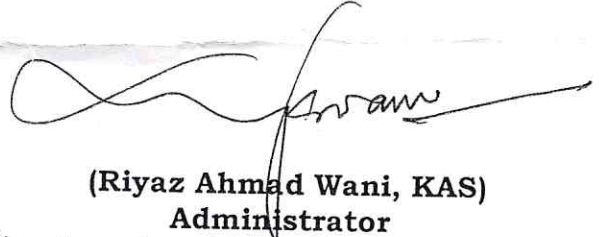


Government Medical College & Its Associated Hospitals Srinagar

**Circular**

Off and on complaints are pouring in the office of the Principal/ Dean Govt. Medical College Srinagar alleging therein that the staff posted in various Associated Hospitals of this college do not attend their legitimate duties in strict compliance of the rosters issued by the competent authorities from time to time. The irregular behaviour and non- punctual presence of the staff in these hospitals can badly affect the patient care as well as smooth functioning of the Administrative business.

In order to arrest all these irrelevant practices (if any) it is impressed upon all the Administrative Head viz. HOD's/ Medical Superintendents/ office In-charges and the like to furnish the copies of the duty rosters of the subordinate staff to the office of the undersigned on weekly basis so that regular attendance of the staff posted in various Associated Hospitals of Govt. Medical College is maintained by this office for random verification.



(Riyaz Ahmad Wani, KAS)

Administrator

Associated Hospitals Srinagar

No: AH/09/MC/2021/1964-73

Dated:- 11 -06-2021.

Copy for information and necessary action to the:-

01. Head of Department, \_\_\_\_\_, GMC Srinagar.
02. Registrar Academics, GMC Srinagar.
03. Medical Superintendent \_\_\_\_\_, Hospital, Srinagar.
04. Personnel Officer Associated Hospitals, Srinagar.
05. Chief Accounts Officer, GMC Srinagar.
06. Accounts officer, Associated Hospitals Srinagar.
07. Administrative Officer, Govt. Medical College.
08. PA to PMC for information of PMC.
- ~~09. Officer In-charge IT section for uploading on the official website.~~
10. General notice board.
11. Circular file.