

**GOVERNMENT OF UNION TERRITORY JAMMU AND KASHMIR,
HEALTH AND MEDICAL EDUCATION DEPARTMENT,
GOVERNMENT MEDICAL COLLEGE & ASSOCIATED HOSPITALS, SRINAGAR, KASHMIR.**

**Subject: - Grant of Transport Allowance to the Employees of
Union Territory of Jammu and Kashmir.**

Circular

Attention of all the Drawing and Disbursing Officers/Medical Superintendents of Government Medical College and its Associated Hospitals Srinagar is invited to Government Order No:- 472-F of 2019, dated: 28-11-2019 of Finance Department of Union Territory of Jammu and Kashmir where under vide rule-2 and rule-3 of the above said Government Order mentioned that:-

1. The allowance shall not be admissible to those employees who have been provided with/avail the facility of Government Transport or use official vehicle.
2. The allowance will not be admissible for the calendar month(s) wholly covered by leave.
3. The allowance will not be admissible during the period of deputation abroad.
4. If an employee is absent from the Headquarters/ Place of Posting for full calendar month(s) due to tour, he/she will not be entitled to Transport Allowance during that/those calendar month/months. However, If the absence does not cover any calendar month(s) in full, Transport Allowance will be admissible for full month.
5. The allowance may be granted during such training, if no Transport Facility/Travelling Allowance/Daily Allowance is provided for attending the training institute. During official tour in the training course, the allowance will not be admissible when the period of the tour covers the whole calendar month. Also, during training abroad, no Transport Allowance will be admissible when the period of such training covers the whole calendar month.
6. During inspection/survey duty by Members of Special Parties within the city but exceeding 8 Kms. from the Headquarters or during continuous field duty either in or outside Headquarters. —Transport Allowance is given to compensate for the expenditure incurred for commuting to and fro between the place of duty and residence. In case when one gets Road Mileage/Daily Allowance or free transportation for field/inspection/survey duty or tour for a period covering the whole calendar month, he/she will not be entitled to Transport Allowance during that calendar month(s).



7. Vacation staff is entitled to Transport Allowance provided no free transport facility is given to such staff. However, the allowance shall not be admissible when such vacation spell, including all kinds of leave, cover the whole calendar month(s).
8. As a Government employee under suspension is not required to attend office, he/she is not entitled to Transport Allowance during suspension where suspension covers full calendar month(s). This position will hold good even if the suspension period is finally treated as duty. Where suspension period covers a calendar month partially, Transport Allowance payable for that month shall be reduced proportionately.

Accordingly, it is impressed upon all the Drawing and Disbursing Officers, Government Medical College and its Associated Hospitals Srinagar to provide the list of employees who are availing the transport facility of Government Medical College and its Associated Hospitals Srinagar and also ensure the instructions laid down in the circular with letter and spirit.


(Reyaz Ahmad Wani),

Administrator,
Government Medical College
and its Associated Hospitals Srinagar.

No.: AH/7395-414

Dated:- 10 -02-2022.

Copy to:-

1. Worthy Additional Chief Secretary, Health and Medical Education, Civil Secretariate J&K for favour of information please.
2. Director Artificial Limb Centre, Barzulla Srinagar for information and necessary action please.
3. Head of Department _____
for information and necessary action please.
4. Medical Superintendent _____
for information and necessary action please.
5. Personal Officer, GMC Srinagar for information and necessary action.
6. FA/CAO GMC Srinagar for information and necessary action.
7. Accounts Officer, Associated Hospital/SMHS Srinagar for information and necessary action.
8. Administrative Officer, GMC Srinagar for information and necessary action.
9. I/c Information Technology section for uploading the same on the official website.