

**GOVERNMENT MEDICAL COLLEGE & ASSOCIATED HOSPITALS SRINAGAR**

**10-Karan Nagar, Srinagar – 190010, Jammu & Kashmir, Fax-0194-2503115**

**MOST URGENT**

Subject; Furnishing of vacancy position of Ministerial staff and filling up thereof.

**CIRCULAR**

In order to update the sanctioned vacancy position of ministerial cadre. All the Medical Superintendents / DDO's are requested to furnish the requisite information as per format given below;

S. No	Name of the Post	Pay Level with pay scale	Sanctioned Strength	Filled	Vacant	Date from vacancy available	Cause of vacancy
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Besides, the list of ministerial staff working under your control may be furnished as per format given as under;

S. No	Name of the official	Designation	Monthly salary drawing against the post.	Place of posting with date of joining.	Total stay period in your office.	Remarks if any.
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The information should reach to this office today positively through return fax.

Administrator,  
Associated Hospitals, GMC, Sgr. 28/5

No; AH/Est/2020/ 2432-52

Dated; 28-05-2020

Copy for information and necessary action to the:-

1. Medical Superintendent \_\_\_\_\_ Hospital, Srinagar
2. Chief Accounts Officer, G. M. C / Nursing College, Srinagar
3. Chief Accounts Officer, Chittranjan Mobile Hospital, G. M. C, Srinagar
4. Accounts Officer, Associated Hospitals, Srinagar
5. Block Medical Officer, Hazratbal
6. Sr. Pvt. Secretary to Principal/Dean for information of Principal/Dean.
7. Administrative Officer, G. M. C, Srinagar
8. Principal, AMT School, Srinagar
9. IT Section, GMC, Srinagar